

WASHINGTON STATE CONSERVATION COMMISSION REGULAR MEETING

MINUTES

MT. VERNON, WASHINGTON
JULY 15, 2004

The Washington State Conservation Commission (Commission/WSCC) met in regular session July 15, 2004, at the Cotton Tree Best Western Hotel in Mt. Vernon, Washington. Commissioner Eriksen called the meeting to order at 8:30 a.m.

SUMMARY OF MOTIONS & ACTION ITEMS

1. *Approval of Minutes:*

Commissioner Boyum moved to approve the May 20, 2004 Meeting Minutes with noted corrections. Commissioner Peeler seconded. Motion passed.

2. *Elections:*

Commissioner Peeler moved to approve the certification of the Supervisor election of Don Gensler to the Underwood Conservation District. Commissioner Peters seconded. Motion passed.

3. *Appointments:*

Commissioner Peters moved to approve the appointment of Christy LaFayette to the Pend Oreille Conservation District Board of Supervisors. Commissioner Adams seconded. Motion passed.

4. *Annexation:*

Commissioner Reid moved to approve the request as presented for the annexation of the City of Spokane to the Spokane County Conservation District. Commissioner Stoker seconded. Motion passed.

5. *Technical Service Provider Program:*

Commissioner Peeler moved that the Commission authorizes staff to continue to process the funding for the Technical Service Provider contract with NRCS. Commissioner Reid seconded. Motion passed.

6. *Process for Reallocation of Grant Funding*

Commissioner Adams moved to accept the WSCC Staff recommendations as presented with the specific amount of \$50,000 and to add a Commission Member Agency Representative when the amount to be moved is below the predetermined threshold. Commissioner Reid seconded. Motion passed.

1. When the circumstances are political, controversial or sensitive in nature; or the amount to be reallocated is above \$50,000, the decision will be made by the Commission at a regular or special meeting.

2. Under ordinary circumstances and if the amount to be moved is below the predetermined threshold, the Chair, Vice Chair, Commission Agency Representative, in consultation with the Executive Director, will make the reallocation decision and then notify other Commissioners of that decision.

Discussion followed. It was agreed that this is the first step and that a more in-depth process will be put in place. WSCC staff will work on some recommendations to put in place. The Commission Agency Representatives will meet and decide who will be the representative for this purpose.

7. *WACD Livestock Committee Recommendations:*

Commissioner Faulconer moved to approve the WACD Livestock Committee recommendations. WSCC Administration, \$20,000. WSU Training and Education, \$28,800. "Train the Trainer" Program, \$20,000. Regional Education, \$45,000. Training and Outreach, \$48,000. Assessment Assistance, \$99,200. Commissioner Adams seconded. Motion passed.

Commissioner Peeler moved to accept the WACD Livestock Committee's recommendations as presented. The WSCC Commission staff will formally ask each conservation district if returned funds should be prorated back for the purpose of assisting all livestock producers including dairies. Money not returned to the conservation districts at their request shall be put into the Assessment Assistance fund and the amount per large or medium CAFO shall be adjusted accordingly. Commissioner Peters seconded. Motion passed.

8. *Irrigation Efficiencies:*

Commissioner Reid moved to approve \$375,113 for Fiscal Year 2005 as recommended. Commissioner Peters seconded. Motion passed.

Commissioner Adams moved to table the remaining Irrigation Efficiencies Program recommendations for further discussion. Commissioner Lee seconded. Motion passed.

A discussion continued on arranging a work session for a full discussion with the Irrigation Efficiencies Program Steering Committee in attendance. Commissioners Bahrych and Adams would like to participate.

9. *WSCC Dairy Appeals:*

Commissioner Boyum moved to approve the report provided by Commission staff. Commissioner Adams seconded. Motion passed.

Commissioner Boyum moved to approve the Dairy Appeal recommendation extension request for Leyendekker (South Yakima) and Annema (Skagit). Commissioner Peters seconded. Motion passed. The extension request are granted.

10. *WSCC Dairy Cost Share:*

Commissioner Stoker moved to approve the distribution of \$25,000 of cost share to the Jensen dairy. Commissioner Adams seconded. Motion passed.

11. *Conservation Reserve Enhancement Program Recommendations:*

Commissioner Adams moved to approve the WACD CREP Taskforce Subcommittee recommendation to capture the data in a CREP database. Commissioner Reid seconded. Motion passed.

12. *Fiscal Year 2005 Budget Changes:*

Commissioner Bahrych moved to approve \$20,000 for the 2005 WADE Training, \$20,000 to the Natural Resources Issues Taskforce, \$5,000 for the Directory, and monies from the Savings Incentive Account for the WSCC IT Budget. Commissioner Reid seconded. Motion passed.

Commissioner Stoker moved to approve \$5,000 for the WACD Training and Speaker. Commissioner Bahrych seconded. Motion passed.

13. *WSCC Consent Agenda and Robert's Rules of Order*

Commissioner Reid moved to adopt the *Roberts' Rules of Order Newly Revised* Motion Chart. It is resolved by the Washington State Conservation Commission, that the table of rules relating to motions contained in the current edition of *Roberts' Rules of Order Newly Revised* shall govern this meeting in all cases to which they are applicable and in which they are not consistent with

any special rules of order the meeting may adopt. Commissioner Faulconer seconded. Motion passed.

Commissioner Boyum moved to approve a consent agenda that may be presented by the Chair at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Chair. Commissioner Reid seconded. Motion passed.

14. August 19, 2004 Special Commission Meeting

ATTENDEES

Commission Members

Tracy Eriksen, Chair
Jim Peters, Vice Chair
Lynn Bahrych, Member
Lee Faulconer, Member, AG
Jaclyn Reid, Member
Paul Stoker, Member, WACD
Bill Boyum, Member, DNR
Dave Peeler, Member, DOE
Ed Adams, Member, WSU

Commission Staff

Mark Clark, Executive Director
Mary Anderson, Executive Assistant
Debbie Becker, Administrative Programs
Stu Trefry, Field Services Mgr.
Jon Culp, Irrigation Efficiencies Program Mgr.
Cheryl Witt, Contracts Specialist

Guests

John Larson, WADE
Fred Colvin, WACD
Gus Hughbanks, NRCS
Bobbi Lindemulder, King CD
Carolyn Kelly, Skagit CD

Rod Hamilton, USDA, FSA
Don Larsen, DF&W
Craig Nelson, Okanogan CD
Lauren Stalmaster, Water Quality Program, DOE

INTRODUCTIONS: MEMBER AND PARTNERSHIP REPORTS

Gus Hughbanks, Natural Resources Conservation Service (NRCS)

Environmental Quality Incentives Program (EQUIP) Update - \$15 million budget complete.

John Larson, Washington Association of District Employees (WADE)

WADE Training Conference Update

Commissioner Lee Faulconer, Washington Department of Agriculture

Dairy Nutrient Management Plan Update – The WACD Livestock Committee met with Valoria Loveland, Director of Agriculture. An agreement was made to share and coordinate budget package.

Commissioner Dave Peeler, Department of Ecology

Final Priority List will be available soon for the water quality grants. An increase in state funding to the Centennial Fund – increase in state funding in the next biennium will allow specific support in stormwater funding for the smaller counties in need.

Water Quality Standards – Discussions with the Environmental Protection Agency (EPA) and the Tribes are continuing.

Commissioner Ed Adams, Washington State University, College of Agriculture, Human, and Natural Resource Sciences (WSU CAHNRS)

New WSU Extension Director for SE Washington - T. Randel Baldree.

New Interim WSU Vice President for Equity and Diversity – Michael J. Tate, dean and director of WSU Extension. He will assume his new duties on September 1, 2004.

WSU/DNR Cooperate In Meeting Educational Needs in SW Washington – WSU Extension has entered into a unique agreement with the DNR Forest Stewardship Program.
AG Field Days in 2005 – Attendance is encouraged. Dates are available on the WSU CAHNRS website.

APPROVAL OF MINUTES

Commissioner Boyum moved to approve the May 20, 2004 Meeting Minutes with noted corrections. Commissioner Peeler seconded. Motion passed.

REVIEW OF MARCH 2004 MEETING ACTION ITEMS

Mark Clark gave an update of the action items from the May 20, 2004 Meeting. WSCC staff is continuing to work on:

- *Supervisor Appointment Committee:* Committee members include Commissioners Brown and Bahrych, John Larson (WADE), Ron Juris (WACD) and Tom Salzer (WSCC staff).
 - *Strategic Plan Review Evaluation Worksheet:* WSCC staff will be creating a worksheet for the Commissioners to use as a tool to evaluate progress on the goals of the Commission set forth in the Strategic Plan.
 - *Dairy Epistle and Simple Dairy Fact Sheet:* WSCC staff will continue to work on creating these documents.
 - *Commissioner Orientation & Handbook:* WSCC staff is researching material to include in the orientation and handbook. This project is included in next year's work plan.
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WSCC LEGAL BUSINESS

Elections

Commissioner Peeler moved to approve the certification of the Supervisor election of Don Gensler to the Underwood Conservation District. Commissioner Peters seconded. Motion passed.

Appointments

Chair Eriksen presented the candidate for the Pend Oreille Conservation District and recommended that the Commission appoint Christy LaFayette. Chair Eriksen spoke to the Pend Oreille CD Board and they recommended that Christy LaFayette be appointed.

Commissioner Peters moved to approve the appointment of Christy LaFayette to the Pend Oreille Conservation District Board of Supervisors. Commissioner Adams seconded. Motion passed.

Annexation

The Board of Supervisors of the Spokane County Conservation District voted to accept the petition for annexation from the City of Spokane. It was reported that Rich Baden, Executive Director of Spokane County Conservation District, was thrilled to have the City of Spokane included within the boundary.

Commissioner Reid moved to approve the request as presented for the annexation of the City of Spokane to the Spokane County Conservation District. Commissioner Stoker seconded. Motion passed.

A discussion was held regarding new cities and the process of incorporating them into the conservation district boundaries.

WSCC COMMISSION GRANTS PROGRAM

Grant Staff Report

Cheryl Witt, WSCC Grants Officer, gave an update on the activities of the Grants Staff along with a report on the Conservation Commission Grant Reviews (CGRs).

Included in the meeting packet was a copy of the Pend Oreille Conservation District CGR. Commissioner Boyum commended the Grants Staff on the CGR process and how helpful it is for the district to use the review as a way to measure where they are and need to be.

Technical Service Provider (TSP)

Ms. Witt reported on the successful agreement with the National Resources Conservation Service (NRCS) and the Commission for a \$25,000 match contribution for the districts. This money will be helpful to sustain the nine engineering clusters salary to complete the needs of the districts.

A discussion was held regarding the length of the TSP monies. The contract is a reimbursement and will be handled like any other contract. It will include the salary benefits and travel for the engineers. A reimbursement request is sent to NRCS once a month.

It was noted that this agreement could allow engineers to designate work to others under their close watch so that more work can be done on the ground. The engineers would be able to educate others to carry on with the necessary work.

Mark Clark, WSCC Executive Director, recommended that the Commission approve the process for funding in the NRCS TSP.

Commissioner Peeler moved that the Commission authorizes staff to continue to process the funding for the Technical Service Provider contract with NRCS. Commissioner Reid seconded. Motion passed.

Process for Reallocation of Grant Funding

Ms. Witt restated the need to develop processes for reallocating accumulations of unused or returned grant funding in an equitable and expeditious manner.

For funding reallocation decisions for which time can be taken to make an analytical evaluation, the Commission has begun utilizing an ad hoc committee system formed by the Commission or within the Washington Association of Conservation Districts (WACD).

For funding reallocation decisions that may take place at the end of the fiscal, end of biennial years or other time-critical deadlines, the following process is proposed:

1. When the circumstances are political, controversial or sensitive in nature; or the amount to be reallocated is above *a specific dollar* amount, the decision will be made by the Commission at a regular or special meeting.
2. Under ordinary circumstances and if the amount to be moved is below the predetermined threshold, the Chair and Vice Chair, in consultation with the Executive Director, will make the reallocation decision and then notify other Commissioners of that decision.

A discussion followed regarding the dollar amount for the threshold, the budget perception of using all the monies, and the benefit for districts that could use the money. It was also noted that it would be helpful to create a process of notifying the districts and their readiness to carry out any projects quickly.

Commissioner Boyum recommended that a Commission Member Agency Representative be included in the allocation decision. Commissioner Peeler stated that a system is the goal.

Commissioner Adams moved to accept the WSCC Staff recommendations as presented with the specific amount of \$50,000 and to add a Commission

Member Agency Representative when the amount to be moved is below the predetermined threshold. Commissioner Reid seconded. Motion passed.

1. When the circumstances are political, controversial or sensitive in nature; or the amount to be reallocated is above \$50,000, the decision will be made by the Commission at a regular or special meeting.
2. Under ordinary circumstances and if the amount to be moved is below the predetermined threshold, the Chair, Vice Chair, Commission Agency Representative, in consultation with the Executive Director, will make the reallocation decision and then notify other Commissioners of that decision.

Discussion followed. It was agreed that this is the first step and that a more in-depth process will be put in place. WSCC staff will work on some recommendations to put in place. The Commission Agency Representatives will meet and decide who will be the representative for this purpose.

Commissioner Peeler referred back to the Commission Grant Reviews (CRGs) and applauded the Grants Staff on the processes they came up with to perform the reviews. Mark Clark also noted that the budget analyst commented about the CGRs and that part of the Priorities of Government (POG) process is to work together in creating more consistent reporting.

Washington Association of Conservation Districts Livestock Committee Recommendations
Bobbi Lindemulder and Craig Nelson of the WACD Livestock Committee (Committee) gave a presentation on their process for the recommendation.

The recommendation is as follows:

- | | |
|---|-----------------|
| 1. WSCC Administration | \$9,000 |
| 2. WSU Training and Education – This will supplement the \$50,000..... | \$28,800 |
| <i>they received from the Department of Ecology in Direct Implementation Funds.</i> | |
| 3. “Train the Trainer” Program – This is a program by which two representatives | \$20,000 |
| <i>from the six WACD areas will be selected to participate in a three day training workshop with the Washington State Department of Agriculture (WSDA), Environmental Protection Agency (EPA), Natural Resources Conservation Service (NRCS), Department of Ecology (Ecology), and other agencies to develop skills and knowledge necessary to train other conservation district staff on Animal Feeding Operations/ Confined Animal Feeding Operations (AFO/CAFO) regulations.</i> | |
| 4. Regional Education – This is the cost to conduct education to producers and industry..... | \$45,000 |
| <i>groups on the AFO/CAFO regulations.</i> | |
| 5. Training & Outreach – This is the cost to send one CD staff member from each district..... | \$48,000 |
| <i>to one of the 12 regional one-day trainings on AFO/CAFO regulations.</i> | |
| 6. Assessment Assistance – This is the money that will be distributed at approximately..... | <u>\$99,200</u> |
| <i>\$136 per large or medium CAFO that districts reports in the survey conducted by the WACD Livestock Subcommittee this spring to provide voluntary assistance at the request to producers to help determine their options and risks under the AFO/CAFO regulations.</i> | |
| <i>Total.....</i> | |
| <u>\$250,000</u> | |

A discussion was held on the formulation of the breakouts and any monies that may be unused. Leftover monies could be used for training, publications, etc. In order to use those monies, attendance at the training will be required. The discussion continued on the details of the recommendation.

Commissioner Faulconer moved to approve the WACD Livestock Committee recommendations. WSCC Administration, \$20,000. WSU Training and Education, \$28,800. “Train the Trainer” Program, \$20,000.

Regional Education, \$45,000. Training and Outreach, \$48,000. Assessment Assistance, \$99,200. Commissioner Adams seconded. Motion passed.

A discussion followed regarding when these funds will be available. Before the training can take place, the districts have preparation work.

Allocation of the Technical Assistance Returned Funds

The Committee reported that a survey was sent to the conservation districts and what needs they had. The following is the Committee's recommendation:

1. The Washington State Conservation Commission staff should formally ask each conservation district if returned funds should be prorated (some of the money returned was expended on cost share) back for the purpose of assisting all livestock producers including dairies. It is important that conservation districts are aware that due to a change by the Legislature that these funds may be used for all types of livestock.
2. Money not returned to the conservation districts at their request shall be put into the Assessment Assistance fund and the amount per large or medium CAFO shall be adjusted accordingly.

Commissioner Peeler moved to accept the WACD Livestock Committee's recommendations as presented. The WSCC Commission staff will formally ask each conservation district if returned funds should be prorated back for the purpose of assisting all livestock producers including dairies. Money not returned to the conservation districts at their request shall be put into the Assessment Assistance fund and the amount per large or medium CAFO shall be adjusted accordingly. Commissioner Peters seconded. Motion passed.

Technical Assistance Budget Needs

The Committee will continue to work with the Commission on preparing a budget package for the next biennium to encompass the needs for effective education, technical assistance, and a cost share program for livestock. This recommendation will be given to the Commission along with the other budget decision packages are brought before the Commission.

A discussion ensued regarding the need for collaboration and that a better monitoring package would be beneficial.

The Commissioners acknowledged the hard work the Committee's have done and that they appreciate the work in assisting with the budget packages and recommendations.

IRRIGATION EFFICIENCIES

Program Update

Jon Culp, Irrigation Efficiencies Program Manager, gave a presentation on the steady success of the program.

Technical Assistance Awards

Commission staff recommends \$375,113 for Fiscal Year 2005. This amount is less than 2004 due to fewer districts being able to write the contracts and those monies were returned.

Commissioner Reid moved to approve \$375,113 for Fiscal Year 2005 as recommended. Commissioner Peters seconded. Motion passed.

A discussion followed regarding the formula used. The recommendation is driven by the conservation districts and what their anticipated needs were for the fiscal year. Mr. Culp worked with Ms Witt, WSCC Grants Officer, on the amounts requested to determine if they were equitable for the work load they had anticipated.

Cost Share

Commission staff recommends that the left over amount from Fiscal Year 2004, \$4,014,585, be carried forward for Fiscal Year 2005.

Funding Caps

The funding caps presented were estimations only and are on a first-come, first-served basis. Projects may overlap in years. After a preliminary cost analysis, it was found that a 10-20% increase in steel. Mr. Culp verified the information and calculated those costs within the project cap.

Hold Downs

The cost of installation has increased. Commission staff recommended a 15% increase.

Per District Cap

The current per district cap is \$1.25 million per fiscal year due to some of the district's resource concerns and program approach which allow them to put projects on the ground more quickly than others. Some districts are concerned about this limitation while some will never reach it. The following is recommended:

1. Place a one year moratorium on this funding limitation, or
2. Allow for the drafting of a new policy that would allow for a district to apply for an exception to this cap on a case-by-case basis.

This will allow the program to implement the most conservation possible on the ground and reduce the risk of having to give money back at the end of the biennium.

Housekeeping

The life of Best Management Practices (BMP) Policy states that minimum contract period shall be the life expectancy of the BMP installed. When several BMPs are installed on one project, this policy is not clear. The following is recommended:

1. Minimum contract length shall be at least equal to the average of the life expectancies of BMPs installed.

Given the two listed above, the contract would be 20 years minimum.

Mark Clark noted that the Commission could wait on the motion if they felt they needed more information.

A discussion followed regarding cost share and the how much of the water goes into the water trust. A common amount is 85%. The Department of Fish and Wildlife is involved with the water issues and has a deliverable mechanism for evidence that water is being put in the stream.

How to measure the success of the program and how much is actually needed for the projects were discussed. The Commission desires to have a more proactive part. It was acknowledged that instream flows are dropping and making the water more valuable alone. Water acquisition programs and trust programs are important. Keeping the agricultural lands intact is also important – the balance is difficult. There are concerns regarding the water rights trust process and the water saved in reinstalling irrigation systems.

It was determined that more discussion is necessary.

Commissioner Adams moved to table the remaining Irrigation Efficiencies Program recommendations for further discussion. Commissioner Lee seconded. Motion passed.

A discussion continued on arranging a work session for a full discussion with the Irrigation Efficiencies Program Steering Committee in attendance. Commissioners Bahrych and Adams would like to participate.

WSCC DAIRY APPEALS

Debbie Becker, Administrative Programs, presented an update on the Dairy Appeals. Ms. Becker presented a Dairy report and cost share analysis explaining the status of the dairies and the funding available.

Commissioner Boyum moved to approve the report provided by Commission staff. Commissioner Adams seconded. Motion passed.

Ms. Becker presented the Dairy Appeals Hearing Panel's recommendation for Frank Leyendekker and Henry and Jeanne Annema held on June 8, 2004. Members participating in the panel consisted of Commissioners Reid, Faulconer, and Brown. Commission staff member Debbie Becker assisted with the hearings.

Commissioner Boyum moved to approve the Dairy Appeal recommendation extension request for Leyendekker (South Yakima) and Annema (Skagit). Commissioner Peters seconded. Motion passed. The extension request are granted.

A letter was sent to David Van't Zet on June 9, 2004 requiring him to contact the Commission to reschedule a new dairy hearing. Mr. Van't Zet did not appear for the scheduled telephonic hearing on June 8, 2004. Mr. Van't Zet contacted the Commission and his hearing was rescheduled for July 19, 2004. A recommendation will be given at the next meeting.

WSCC DAIRY UPDATE

Dairy Cost Share

Ms. Becker gave an update on dairy cost share which was reported in the dairy cost share analysis report previously.

Commission staff recommended that \$25,000 in cost share be distributed to the Jensen dairy so that they can become certified.

Commissioner Stoker moved to approve the distribution of \$25,000 of cost share to the Jensen dairy. Commissioner Adams seconded. Motion passed.

CONSERVATION RESERVE ENHANCEMENT PROGRAM (CREP) PROGRAM UPDATE

WACD CREP Taskforce Subcommittee Recommendations

Debbie Becker introduced George Boggs, Co-Chair of the WACD CREP Taskforce Subcommittee (Subcommittee).

Mr. Boggs gave an update on the Subcommittee's activities and progress on the budget decision package. The Subcommittee met and drafted two decision packages for the 2005-07 Biennium for consideration and adoption by the Commission. The packages were sent to the CREP districts for comments. Their responses were reviewed by the Subcommittee

The recommendations proposed by the Subcommittee are as follows:

1. Restore funding for technical assistance to its historic \$2 million per biennium. Due to the likelihood of one program expanding it will be at the expense of another program. The Subcommittee is looking forward and thinking the better strategy is CREP II.
2. Capture the data needed to argue and explain our case and report it without delay at three critical times throughout the year so that the information available when it is most needed. A CREP database will be utilized for record keeping.

A short discussion followed.

1 **Commissioner Adams moved to approve the WACD CREP Taskforce**
2 **Subcommittee recommendation to capture the data in a CREP database.**
3 **Commissioner Reid seconded. Motion passed.**

4
5 **GOVERNOR TRANSITION UPDATE**

6 Mary Anderson, Executive Assistant, reported that a Transition Meeting will be held in Olympia on July
7 26, 2004. When a new governor is elected, a manual is prepared on the background of the agency, how
8 they function and purpose they contribute overall. The details will be discussed at the meeting.

9 A preview was given by Carol Jolly, Office of Financial Management, at the Executive Assistants Group
10 July meeting. There will be three tiers in the outcome of this transition. The first tier is an overall view of
11 the agency and its function in a two-page format. The second tier is a more comprehensive look at the
12 agencies activities that could range anywhere from 10-30 pages. The third tier details the core of the
13 agencies and the issues that they are challenged with. This report will be kept within the agency and could
14 be as lengthy as the agency desires.

15
16 **WSCC FINANCIAL REPORT**

17 ***Budget Overview***

18 Mark Clark reviewed the budget proposals for the 2005-07 Biennium and recommended that the
19 Commission hold a Special Meeting for approval of the 2005-07 Biennium Budget Decision Packages..

20 A discussion followed.

21 The Commission agreed to hold a Special Meeting on August 19, 2004 in Olympia.

22 Mr. Clark presented the Fiscal Year 2005 recommendations:

- 23 1. 2005 WADE Training \$20,000
24 2. Natural Resources Issues Taskforce..... \$20,000
25 3. WSCC IT Budget (Savings Account)
26 4. Directory \$5,000
27 5. WACD Training and Speaker \$5,000

28 **Commissioner Bahrych moved to approve \$20,000 for the 2005 WADE**
29 **Training, \$20,000 to the Natural Resources Issues Taskforce, \$5,000 for the**
30 **Directory, and monies from the Savings Incentive Account for the WSCC IT**
31 **Budget. Commissioner Reid seconded. Motion passed.**

32 A discussion was held on the WADE Training, Natural Resources Issues Taskforce, WSCC IT Budget,
33 and Directory.

34 **Commissioner Stoker moved to approve \$5,000 for the WACD Training and**
35 **Speaker. Commissioner Bahrych seconded. Motion passed.**

36
37 **PRESENTATION BY DAN FILIP, DEPARTMENT OF ECOLOGY**

38 ***Off-Stream Water Provisions Draft***

39 An informational presentation was given by Dan Filip of the Department of Ecology. The presentation
40 included information on eligibility of off-stream water facilities for livestock and the 2006 supplemental
41 guidelines for the Water Quality Program financial assistance funds.

1 A discussion followed.

2
3 **PRESENTATION BY GUS HUGHBANKS, NRCS**

4 ***Conservation Security Program (CSP)***

5 An informational presentation was given by Gus Hughbanks of NRCS.

6 Mr. Hughbanks explained the tiered structure approach and the workings of the Conservation Security
7 Program. The first CSP watershed selected in Washington was the Moses Coulee watershed.

8 Mr. Hughbanks related to the Commission the process for that selection.

9 A discussion followed regarding how quickly NRCS will be able to process the watersheds. The process
10 is based on the appropriations. If the monies are available, the process is fairly quick.

11
12 **FIELD OPERATIONS REPORT**

13 Field Service Manager, Stu Trefry spoke on behalf of the Field Service Managers (FSMs). Mr. Trefry
14 reported that the high priority for the FSMs at this time is assisting the districts in Long Range Planning.

15 ***Eastern Region – Bill Broughton, FSM***

- 16 ■ State Audits – The Ferry Conservation District is awaiting completion. Federal audits have been
17 completed in the Columbia and Franklin CDs.
- 18 ■ Planning Session Assistance - Whitman and Spokane County CDs were assisted by Ray
19 Ledgerwood.
- 20 ■ Assisted CRM Taskgroup planning session.
- 21 ■ Paul Stoker attended the meetings of the WACD Livestock Committee and Dryland Ag Committee
22 and gave them good direction to continue.
- 23 ■ The NRCS QST met and had a good session finding ways to improve the workings of NRCS here in
24 Washington.

25 ***Central Region – Butch Ogden, FSM***

- 26 ■ Moses Lake CD has sold the nursery and will be able to pay their bills.
- 27 ■ Underwood CD successfully had their election for 2003.

28 ***Puget Sound Region – Stu Trefry, FSM***

- 29 ■ Training and orientation assistance was given to the new district administrator at Whidbey Island
30 CD. Assistance was also given to the WICD Board in rebuilding the district infrastructure.
- 31 ■ Long Range Planning facilitation sessions by Ray Ledgerwood and assisted by Stu Trefry were held
32 at Snohomish and Thurston CDs.
- 33 ■ Representation at meetings of the Puget Sound Council, Puget Sound Action Team partnership and
34 the WSDA Livestock Nutrient management Development and Oversight Committee.

35 ***Southwest Region – Tom Salzer, FSM***

- 36 ■ Wahkiakum CD audit finding is published.
- 37 ■ Participation as a judge in the State Envirothon contest at Lake Wenatchee
- 38 ■ Appointed as Commission representative to the Washington State Envirothon Committee Board.
- 39 ■ Attended meetings with the State Auditor's staff and Bill Broughton to begin the transition of
40 coordination of CD audits.

COMMISSION OPERATIONS

Priorities of Government (POG)

Mark Clark briefly described the Commission's role in the Priorities of Government process and a memo from OFM Director, Marty Brown, regarding inter-agency issues related to cultural resources, monitoring, natural resources education, and efficiencies related to managing grants and loans.

Work Plan for Fiscal Year 2005

Mr. Clark reviewed the Fiscal Year 2004 Work Plan items that are completed and not completed.

A general discussion followed regarding the next Commission meeting and the value of the work sessions prior to the tour. It provides a great opportunity for the Commission to discuss issues more in-depth.

WSCC Consent Agenda and Robert's Rules of Order Motion Approval

Commissioner Reid moved to adopt the *Roberts' Rules of Order Newly Revised Motion Chart*. It is resolved by the Washington State Conservation Commission, that the table of rules relating to motions contained in the current edition of *Roberts' Rules of Order Newly Revised* shall govern this meeting in all cases to which they are applicable and in which they are not consistent with any special rules of order the meeting may adopt. Commissioner Faulconer seconded. Motion passed.

Commissioner Boyum moved to approve a consent agenda that may be presented by the Chair at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Chair. Commissioner Reid seconded. Motion passed.

The Commission discussed the need for streamlining the Commission agenda through consent items and clarified those that could be included. Any item can be taken off the consent agenda for full discussion by any member.

NEXT COMMISSION MEETING

Special Commission Meeting	August 19, 2004 300 Desmond Drive Lacey, Washington
Regular Commission Meeting	September 15-16, 2004 Best Western Grape Vine Inn 1849 Quail Lane Sunnyside, Washington 98944

ADJOURNMENT

Chair Eriksen adjourned the meeting at 3:42 p.m.